

# *The Bonita Oaks Ranch Property Owners Association*

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## Architectural Control Submittal Form

*Please read the application and approval requirements below to ensure acceptance of this application. Please print all information.*

### LOT INFORMATION

Lot # _____	Phase # _____	Property address: _____
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### THIS APPLICATION IS FOR: *choose one or more*

House Materials: _____ _____ Roof Materials _____ _____ Roof Pitch _____ _____ Sq.Ft. total _____, Sq.Ft. AC _____	Fence Type & Color: _____ _____ _____ Fence Height: _____ _____	Addition &/or Modification Description: _____ _____ _____	Variance request Description: _____ _____	Driveway Description: ___ Asphalt; ___ Concrete ___ Other Landscape Plans delivered on: _____
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### PROPERTY OWNER INFORMATION

Name: _____ _____ Phone No: _____ (____) ____ - _____ Email: _____ _____	Mailing address: _____ _____ _____	Owner's signature: _____ _____ Signed on _____
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### BUILDER (OR OWNER'S REP) INFORMATION

The below named will act as owner's representative during the construction:

yes \_\_\_ no \_\_\_ **Owner initials** \_\_\_\_\_

Name: _____ _____ Phone No: (____) _____ - _____ Email: _____	Mailing address: _____ _____ _____	Builder's signature: _____ Signed on _____ Architectural Plans delivered on: _____, _____, 20__
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### APPLICATION REQUIREMENTS

The application for review and approval of lot improvements is for the property owner. The builder may submit the application but owner information must be complete and the owner must sign and date the

application. Fence, accessory structures, modifications or additions may have separate applications for approval, after the Dwelling approval has been granted by the ACC.

**1 COPY OF THE PLANNED IMPROVEMENTS (HOUSE PLANS, FENCE PLANS, ADDITIONS &/OR MODIFICATION) ARE REQUIRED FOR EACH APPLICATION.**

## **THE PLANS MUST INCLUDE**

but are not limited to:

**Site Plan** (with proposed improvements, easements and prop. Lines, set back dimensions)

**Architectural Floor Plans and Elevations** (indicating s.f. floor area & exterior finishes), and

**Materials Plan** Types and colors of materials to be used.

### **APPROVAL REQUIREMENTS**

Application and review is subject to approval by the Architectural Control Committee according to the covenant and deed restrictions. The completion of approval process is achieved when construction of the improvement is completed. In order to verify the timely completion of the dwelling **the owner (or the owner's representative) is responsible for** reporting to the architectural control administrator, the installation date of the foundation. If this date is not provided in writing ( or email ), the ACC will assume the plan approval date as the start of construction for the twelve-month completion period.

Any modifications or additions to the subject plans must be approved by the ACC. Completion of the exterior of the house is required within **6 months** after the installation of the foundation. During the construction period, the builder is required to maintain a building waste and trash receptacle on the building site. All equipment for the storage or disposal of such material shall be kept in a clean and sanitary condition. **No adjacent tract(s) shall be used for construction access, staging or as a dumping ground for rubbish.**

**No individual mailboxes will be allowed according to the USPS (United States Postal Service) All mail will be delivered to the provided cluster boxes.**

**THE BONITA OAKS RANCH POA ACC DECISION**

**this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_**

DENIED

CONDITIONALLY APPROVED, subject to \_\_\_\_\_

\_\_\_\_\_

APPROVED

\_\_\_\_\_  
ACC Authorized Name (printed)

\_\_\_\_\_  
(ACC signature)

\_\_\_\_\_

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